NATIONAL PRIMTALENT OLYMPIAD EXAMINATIONS

Class V

CYBER

PERSONAL COMPUTERS and EVOLUTION OF COMPUTER

- Personal computer
- Desktop computer
- Laptops
- Palmtops
- Handheld PCs
- Tablet PCs.
- Generations of computers
- History of computers
- Characteristics of computers
- Limitations of computers
- REPEAT Command

ADVANCED LOGO

- The Turtle
- Primitives
- Some new LOGO commands
- Math with LOGO

WORKING WITH WINDOWS

- Desktop
- Files and folders
- Creating files and folders
- File Icons
- Working with files and folders
- Renaming a file or a folder
- Copying a file or a folder
- Fun with desktop
- Creating Files and Folder using Word Pad

MICROSOFT WORD 2007 and ADVANCED FEATURES OF WORD PROCESSOR

- Features of MS Word
- Starting MS Word 2007
- Components of Ms Word window
- Creating and formatting a Documents
- Saving, Opening, Closing, Exiting a Document
- Working with Tabs
- Indent text and Margin
- Page Orientation and page size
- Find and Replace text
- Drawing tools (Shapes, Edit)
- Border and Shading

INTRODUCTION TO PRESENTATION

- **Quick Access toolbar**
- **Tools of MS PowerPoint**
- **Create a presentation**
- **Adding text and background**
- **Apply a theme to selected slides**
- **Saving, Opening, Closing and Exiting a presentation**
- **Run a presentation**

MULTIMEDIA

- **Components of multimedia**
- **Installing Multimedia CD-ROM**
- **Windows Media Player**
- **Playing Games**
- **Multimedia Software and Uses**

LATEST DEVELOPMENTS IN THE FIELD OF IT