### **LESSON 13: Communication**

### I. TICK THE CORRECT ANSWER:

- 1. An e- mail stands for Electrical mail / Electronic mail.
- 2. An fax is used to send a written / an oral message.
- 3. We can watch programmes on the radio / television.
- 4. We would need stamps before we post a letter / a newspaper.
- 5. We should not watch television for long hours/ send fax messages.

# **II. FILL IN THE BLANKS:**

- 1. Sharing of ideas, information or messages is called .....
- 2. .... is the quickest means of communication.
- 3..... is the latest means of communication.
- 4. We can hear songs and play games anytime using the .....

# III. WRITE (T) FOR TRUE AND (F) FOR FALSE SENTENCES:

1.	It is	fine	to talk	( on	phone	while	driving.

2. We can send messages through a FAX machine by speaking on it. \_\_\_\_\_

3. The things we use to communicate are called means of communication.

4. Anyone can use public phone booths by paying money. \_\_\_\_\_

5. Using too much of communication devices is good for health.

#### **IV. ANSWER THE FOLLWOING:**

1. Name any five means of communication.

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#### 2. What is the full form of ICT?

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3. Difference between Verbal and Non- Verbal communication.

4. Write two uses of the Internet.

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5. What is the use of a mobile phone?

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